Texas Education Agency
Standard Application System (SAS)

2014-2016 Technology Lending Program Grant

Program authority:	General Appropriations Act, Article III, Rider 8, 83rd Texas Legislature; TEC, Chapter 31, Section 31.021(f) and Chapter 32	**FOR TEA USE ONLY** Write NOGA ID here:
Grant period:	October 1, 2014, to August 31, 2016	
Application deadline:	5:00 p.m. Central Time, May 13, 2014	Place date stamp here.
Submittal information:	**Four** complete copies of the application, three with original signature (blue ink preferred), must be received no later than the aforementioned time and date at this address: Document Control Center, Division of Grants Administration Texas Education Agency 1701 North Congress Ave Austin TX 78701-1494	
Contact information:	Kathy Ferguson: techlending@tea.state.tx.us; (512) 463-9400	

Schedule #1—General Information

Part 1: Applicant Information

Organization name			County-District #	Campus name/#		Amendment #	
Luling ISD			028903	Shanklin Elementary/101			

Vendor ID #	ESC Region #		US Congressional District #		DUNS #		
1-74-6001647-4	13		27				

Mailing address				City		State	ZIP Code
212 East Bowie				Luling		TX	78648

Primary Contact

First name		M.I.	Last name		Title	
Rutty Decou		D	Decou		Technology Director	
Telephone #		Email address			FAX #	
830-875-3191 x1022		rdecou@luling.txed.net			830-875-3193	

Secondary Contact

First name		M.I.	Last name		Title	
Jason			Hewitt		Assistant Superintendent	
Telephone #		Email address			FAX #	
830-875-3191 x1010		jhewitt@luling.txed.net			830-875-3193	

Part 2: Certification and Incorporation

I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I further certify that any ensuing program and activity will be conducted in accordance with all applicable federal and state laws and regulations, application guidelines and instructions, the general provisions and assurances, debarment and suspension certification, lobbying certification requirements, special provisions and assurances, and the schedules attached as applicable. **It is understood by the applicant that this application constitutes an offer and, if accepted by the Agency or renegotiated to acceptance, will form a binding agreement.**

Authorized Official:

First name	M.I.	Last name	Title
Rutty	D	Decou	Technology Director
Telephone #	Email address		FAX #
830-875-3191 x1022	rdecou@luling.txed.net		830-875-3193

Signature (blue ink preferred)   Date signed

5-13-14

Only the legally responsible party may sign this application.

701-14-107-205

Schedule #1—General Information (cont.)

County-district number or vendor ID: 028903	Amendment # (for amendments only):

Part 3: Schedules Required for New or Amended Applications

An X in the "New" column indicates a required schedule that must be submitted as part of any new application. The applicant must mark the "New" checkbox for each additional schedule submitted to complete the application.

For amended applications, the applicant must mark the "Amended" checkbox for each schedule being submitted as part of the amendment.

Schedule #	Schedule Name	Application Type	
		New	**Amended**
1	General Information	☒	☒
2	Required Attachments and Provisions and Assurances	☒	N/A
4	Request for Amendment	N/A	☒
5	Program Executive Summary	☒	☐
6	Program Budget Summary	☒	☐
8	Professional and Contracted Services (6200)	☐	☐
9	Supplies and Materials (6300)	☐	☐
10	Other Operating Costs (6400)	☐	☐
11	Capital Outlay (6600/15XX)	☐	☐
12	Demographics and Participants to Be Served with Grant Funds	☒	☐
13	Needs Assessment	☒	☐
14	Management Plan	☒	☐
15	Project Evaluation	☒	☐
16	Responses to Statutory Requirements	☒	☐
17	Responses to TEA Requirements	☒	☐

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #2—Required Attachments and Provisions and Assurances

County-district number or vendor ID: 028903	Amendment # (for amendments only):

Part 1: Required Attachments

The following table lists the fiscal-related and program-related documents that are required to be submitted with the application (attached to the back of each copy, as an appendix).

#	Applicant Type	Name of Required Fiscal-Related Attachment
No fiscal-related attachments are required for this grant.		

#	Name of Required Program-Related Attachment	Description of Required Program-Related Attachment
No program-related attachments are required for this grant.		

Part 2: Acceptance and Compliance

By marking an X in each of the boxes below, the authorized official who signs Schedule #1—General Information certifies his or her acceptance of and compliance with all of the following guidelines, provisions, and assurances.
Note that provisions and assurances specific to this program are listed separately, in Part 3 of this schedule, and require a separate certification.

X	Acceptance and Compliance
☒	I certify my acceptance of and compliance with the General and Fiscal Guidelines.
☒	I certify my acceptance of and compliance with the program guidelines for this grant.
☒	I certify my acceptance of and compliance with all General Provisions and Assurances requirements.
☒	I certify that I am not debarred or suspended. I also certify my acceptance of and compliance with all Debarment and Suspension Certification requirements.

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

	Schedule #2—Required Attachments and Provisions and Assurances	
County-district number or vendor ID: 028903		Amendment # (for amendments only):

Part 3: Program-Specific Provisions and Assurances

☒ I certify my acceptance of and compliance with all program-specific provisions and assurances listed below.

#	Provision/Assurance
1.	The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this grant will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
2.	The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
3.	The applicant assures that funds provided under the Instructional Materials Allotment (IMA) or other funding are insufficient to purchase enough lending technology for every student who needs dedicated access to a device.
4.	The applicant assures that it will provide access to lending technology and residential access to the Internet for students, including economically disadvantaged students and students with disabilities, who do not already have either the needed equipment or Internet service for learning at home.
5.	The applicant understands that equipment purchased with Technology Lending Program Grant funds is the property of the district or charter school.
6.	The applicant assures that infrastructure and technical support are adequate to support students' use of loaned equipment provided through the grant at its participating campus(es).
7.	The applicant assures that it will provide adequate staff to administer the program and ensure successful implementation.
8.	The applicant assures that it will account for the technology lending equipment in accordance with district policy for accounting for such equipment, including providing insurance when insurance is typically provided for such equipment. The applicant understands that the grant funds cannot be used to replace lost, stolen, or damaged equipment.
9.	The applicant assures that it will obtain a Technology Lending Agreement signed by the parents/guardian of each participating student and by the student participating in the program, including an assurance of student's mastery of the grade-appropriate Digital Citizenship strand of the Technology Applications Texas Essential Knowledge and Skills.
10.	The applicant assures that it has an approved 2013-2014 district technology plan on file with TEA. The applicant understands that if an approved 2013-2014 district technology plan is not on file with TEA at the time the applications is submitted to TEA on the application due date, the application is not eligible to be funded.
11.	The applicants assures that it is at Developing or higher Level of Progress in Teaching and Learning and in Educator Preparation in their Texas Campus School Technology and Readiness (STaR Chart) report for the 2012-2013 school year.
11.	The applicant assures that technology lending and use of electronic instructional materials are incorporated into school district or open-enrollment charter school's technology plan.
12.	The applicant assures that appropriate professional development has already been provided for teachers in the use of digital content or that appropriate professional development will be provided within the first three months of the grant period (i.e., October 1, 2014-December 31, 2014) to be prepared for the grant implementation.
13.	The applicant assures that a minimum of 50% of the funds awarded will be spent within the first four months of the grant period (i.e., October 1, 2014-Feburary 1, 2015), and that 100% of the funds will be expended no later than the end of the 1st year of the grant period (i.e. August 31, 2015) to ensure full program implementation through August 31, 2016.
14.	The applicant agrees to collect and report the data for the performance measures stated in the Program Guidelines under Program Evaluation. The applicant assures it will develop appropriate systems and processes to collect and report the required data.

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #5—Program Executive Summary	
County-district number or vendor ID: 028903	Amendment # (for amendments only):

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary. Response is limited to space provided, front side only, font size no smaller than 10 point Arial.

The Technology Lending Program Grant will allow Luling ISD to leverage electronic instructional materials to expand students' access to computing resources in the classroom and at home by creating a laptop loaner program. As a result, Shanklin Elementary will be able to provide the fifth grade population with laptops to check out that will be preloaded with electronic content, online curriculum materials, and project based software that will be designed to target the core curriculum areas of Math, Reading and Writing. Based on a comprehensive needs assessment, this grade level is the primary focus for additional technological materials such as the ones available from this Technology Lending Grant.

In pursuit of Luling's technology goal of providing a broad array of learning opportunities to students, as well as contributing to Luling's district goal of acquiring and managing appropriate resources that further the enhancement of educational programs, the creation of a computer lending program will provide greater access to electronic resources inside classes and in student's homes.

A budget for this lending program was developed with a specific focus on the hardware to provide students with the Internet access at home. No budget expenditure is included for administrative or management costs. The only program costs other than hardware costs are expected to be in the area of contract services for the 3G/4G phone service for some devices.

The target demographics for this grant are schools with at least 40% economically disadvantaged students. Luling ISD had an economically disadvantaged population of 68.2% on the 2012 PEIMS Snapshot. Economically disadvantaged students are less likely to have computing resources at home and can benefit greatly from such a lending program by increasing their exposure to electronic instructional materials.

The needs assessment process was designed by the Assistant Superintendent and the Technology Director. Needs were determined by both team leaders based on identified learning needs and the lack of computing resources currently available to students at Shanklin Elementary. The effectiveness of the program will be managed by the Technology Director and Assistant Superintendent by looking at the program in terms of evolving to meet changes in capabilities or needs.

The grant will be managed for efficacy by maintaining detailed records of student loans, teacher lesson integration with technology, and resulting documentation of student learning progress with technology. As well, Luling ISD will continue to support the lending program by providing professional development for teachers, insurance to maintain devices/Internet access, and continued purchase of electronic instructional materials that further the instructional goals of Luling ISD. The lending program will be expanded to other campuses in the following year by seeking other funding avenues.

Periodic evaluation and modification of the program will be done based on interviewer information gathering, benchmark testing, lesson plan documentation, and other instructional measurements of progress.

According to statutory requirements, 1) lending grant funds will be used to create and build a computer lending program for all fifth graders that will give them electronic materials at home, as implemented with trained teaching staff. 2) Existing portable computers, purchased last year (2012-13) with IMA and Title I funds at Gerdes Junior High and Shanklin Elementary will be repurposed to lend out to other students as well and will be supplemented in quantities by funding over the next year.

According to TEA program requirements, 1) creation of a technology lending program for students will meet the district goal of continuing to acquire and manage appropriate resources to further enhancement in educational programs; as well as the technology goal of providing a broad array of learning opportunities to students. 2) Priority of highest need will be based on student performance on testing as well as home Internet availability and in furtherance of the Student Success Initiative in grades five and eight. An adequate availability of hardware will be maintained by routine repair measures, acquisition of spare equipment and creation of an after-hours resource for Internet issues at home.

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #5—Program Executive Summary (cont.)	
County-district number or vendor ID: 028903	Amendment # (for amendments only):

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary. Response is limited to space provided, front side only, font size no smaller than 10 point Arial.

3) The technology lending program will further project based learning by providing increased time with the necessary tools; foster critical thinking skills and advanced problem solving by the use of increased technology integrated lessons and decreased discipline/attendance issues by providing an engaging resource for students. 4) Students are using laptops to model science projects in fifth grade science classes. As well, sixth grade students are using tablets to practice math problem solving. 5) Professional development for teachers will be provided by Luling ISD's Instructional Technologist in the months of August to October, 2014, specifically on lesson creation integrating technologies like lesson plan video creation, resource gathering, and problem solving with technology. 6) The district is completing a locally funded wireless LAN upgrade for elementary, junior high and high school to allow for greater capacity and bandwidth on campus for student devices; One wireless access point (WAP) per classroom has been achieved and Internet bandwidth is eventually being doubled districtwide. 7) Internet access for homes will be provided via 3G/4G wireless cards/capabilities with student laptops or tablets. Those students that already have Internet at home will be provided a Wi-Fi access point to give them wireless capability. 8) The technology support for student laptops will be provided by existing staff. Three technicians in district will maintain all troubleshooting issues. 9) The campus library will serve as the depot for reporting technical issues and checking in/out devices. The librarian will be assisted by a high school student for the first and last periods of the day. A schedule will be maintained for grade levels with less than adequate numbers for all, with priority going to those with no home internet access. 10) An inventory will be conducted twice annually. Daily records of loans will be maintained by the librarian. Insurance will be maintained for the life of the grant at Luling ISD's expense. 11) A training will be required of all parents or guardians with students focusing on the Technology Lending Agreement and signed by them both. The agreement states proper use rules, responsible behavior and use of the Internet and digital resources. A second requirement of students is to show mastery of the Digital Citizenship strand of the Technology TEKS.

Once the technology lending program is established, it will be continued and expanded with funding from IMA, Title I, local funds and other grant opportunities. The commitment is to grow the program districtwide to meet the goals of technology integration at all grades with Internet availability at all times and all places.

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #6—Program Budget Summary						
County-district number or vendor ID: 028903				Amendment # (for amendments only):		
Program authority: General Appropriations Act, Article III, Rider 8, 83rd Texas Legislature; Texas Education Code, Chapter 31, Section 31.021(f) and Chapter 32						
Grant period: October 1, 2014, to August 31, 2016				Fund code: 410		

Budget Summary

Schedule #	Title	Class/ Object Code	Program Cost	Admin Cost	Total Budgeted Cost	
Schedule #8	Professional and Contracted Services (6200)	6200	$39,600	$	$39,600	
Schedule #9	Supplies and Materials (6300)	6300	$	$	$	
Schedule #10	Other Operating Costs (6400)	6400	$	$	$	
Schedule #11	Capital Outlay (6600/15XX)	6600/ 15XX	$60,360	$	$60,360	
Total direct costs:			$99,960	$	$99,960	
Percentage% indirect costs (see note):			N/A	$	$	
Grand total of budgeted costs (add all entries in each column):			**$99,960**	**$**	**$99,960**	

Administrative Cost Calculation	
Enter the total grant amount requested:	$99,960
Percentage limit on administrative costs established for the program (15%):	× .15
Multiply and round down to the nearest whole dollar. Enter the result. This is the maximum amount allowable for administrative costs, including indirect costs:	$14,994

NOTE: Indirect costs are calculated and reimbursed based on actual expenditures when reported in the expenditure reporting system, regardless of the amount budgeted and approved in the grant application. If indirect costs are claimed, they are part of the total grant award amount. They are not in addition to the grant award amount.

Indirect costs are not required to be budgeted in the grant application in order to be charged to the grant. Do not submit an amendment solely for the purpose of budgeting indirect costs.

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #8—Professional and Contracted Services (6200)

County-district number or vendor ID: 028903		Amendment # (for amendments only):		

NOTE: Specifying an individual vendor in a grant application does not meet the applicable requirements for sole-source providers. TEA's approval of such grant applications does not constitute approval of a sole-source provider.

	Expense Item Description	**Grant Amount Budgeted**	
6269	Rental or lease of buildings, space in buildings, or land	$	
	Specify purpose:		
6299	Contracted publication and printing costs (specific approval required only for nonprofits)	$	
	Specify purpose:		
62XX	ESC charges as per approved cost allocation plan, such as internal service fund. To be completed by ESC only when ESC is the applicant. Check all that apply: ☐ Salaries/benefits ☐ Other: ☐ Networking (LAN) ☐ Other: ☐ Computer/office equipment lease ☐ Other: ☐ Building use ☐ Other: ☐ Copier/duplication services ☐ Other: ☐ Telephone ☐ Other: ☐ Administrative ☐ Other:	$	
a.	Subtotal of professional and contracted services (6200) costs requiring specific approval:	$	

Professional Services, Contracted Services, or Subgrants Less Than $10,000

#	**Description of Service and Purpose**	**Check If Subgrant**	**Grant Amount Budgeted**	
1		☐	$	
2		☐	$	
3		☐	$	
4		☐	$	
5		☐	$	
6		☐	$	
7		☐	$	
8		☐	$	
9		☐	$	
10		☐	$	
b.	Subtotal of professional services, contracted services, or subgrants less than $10,000:		$	

Professional Services, Contracted Services, or Subgrants Greater Than or Equal to $10,000

	Specify topic/purpose/service: 3G/4G wireless service	☐ Yes, this is a subgrant	
	Describe topic/purpose/service: monthly data plan for internet access/mobile broadband		

	Contractor's Cost Breakdown of Service to Be Provided		**Grant Amount Budgeted**	
1	Contractor's payroll costs	# of positions:	$	
	Contractor's subgrants, subcontracts, subcontracted services		$	
	Contractor's supplies and materials		$	
	Contractor's other operating costs		$	
	Contractor's capital outlay (allowable for subgrants only)		$	
		Total budget:	$39,600	

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

	Schedule #8—Professional and Contracted Services (6200)			
	County-District Number or Vendor ID: 028903		Amendment number (for amendments only):	
	Professional Services, Contracted Services, or Subgrants Greater Than or Equal to $10,000 (cont.)			

2	Specify topic/purpose/service:		☐ Yes, this is a subgrant	
	Describe topic/purpose/service:			
	Contractor's Cost Breakdown of Service to Be Provided		**Grant Amount Budgeted**	
	Contractor's payroll costs	# of positions:	$	
	Contractor's subgrants, subcontracts, subcontracted services		$	
	Contractor's supplies and materials		$	
	Contractor's other operating costs		$	
	Contractor's capital outlay (allowable for subgrants only)		$	
	Total budget:		$	

3	Specify topic/purpose/service:		☐ Yes, this is a subgrant	
	Describe topic/purpose/service:			
	Contractor's Cost Breakdown of Service to Be Provided		**Grant Amount Budgeted**	
	Contractor's payroll costs	# of positions:	$	
	Contractor's subgrants, subcontracts, subcontracted services		$	
	Contractor's supplies and materials		$	
	Contractor's other operating costs		$	
	Contractor's capital outlay (allowable for subgrants only)		$	
	Total budget:		$	

4	Specify topic/purpose/service:		☐ Yes, this is a subgrant	
	Describe topic/purpose/service:			
	Contractor's Cost Breakdown of Service to Be Provided		**Grant Amount Budgeted**	
	Contractor's payroll costs	# of positions:	$	
	Contractor's subgrants, subcontracts, subcontracted services		$	
	Contractor's supplies and materials		$	
	Contractor's other operating costs		$	
	Contractor's capital outlay (allowable for subgrants only)		$	
	Total budget:		$	

5	Specify topic/purpose/service:		☐ Yes, this is a subgrant	
	Describe topic/purpose/service:			
	Contractor's Cost Breakdown of Service to Be Provided		**Grant Amount Budgeted**	
	Contractor's payroll costs	# of positions:	$	
	Contractor's subgrants, subcontracts, subcontracted services		$	
	Contractor's supplies and materials		$	
	Contractor's other operating costs		$	
	Contractor's capital outlay (allowable for subgrants only)		$	
	Total budget:		$	

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

	Schedule #8—Professional and Contracted Services (6200)			
	County-District Number or Vendor ID: 028903		Amendment number (for amendments only):	
	Professional Services, Contracted Services, or Subgrants Greater Than or Equal to $10,000 (cont.)			
6	Specify topic/purpose/service:		☐ Yes, this is a subgrant	
	Describe topic/purpose/service:			
	Contractor's Cost Breakdown of Service to Be Provided		**Grant Amount Budgeted**	
	Contractor's payroll costs	# of positions:	$	
	Contractor's subgrants, subcontracts, subcontracted services		$	
	Contractor's supplies and materials		$	
	Contractor's other operating costs		$	
	Contractor's capital outlay (allowable for subgrants only)		$	
		Total budget:	$	
7	Specify topic/purpose/service:		☐ Yes, this is a subgrant	
	Describe topic/purpose/service:			
	Contractor's Cost Breakdown of Service to Be Provided		**Grant Amount Budgeted**	
	Contractor's payroll costs	# of positions:	$	
	Contractor's subgrants, subcontracts, subcontracted services		$	
	Contractor's supplies and materials		$	
	Contractor's other operating costs		$	
	Contractor's capital outlay (allowable for subgrants only)		$	
		Total budget:	$	
8	Specify topic/purpose/service:		☐ Yes, this is a subgrant	
	Describe topic/purpose/service:			
	Contractor's Cost Breakdown of Service to Be Provided		**Grant Amount Budgeted**	
	Contractor's payroll costs	# of positions:	$	
	Contractor's subgrants, subcontracts, subcontracted services		$	
	Contractor's supplies and materials		$	
	Contractor's other operating costs		$	
	Contractor's capital outlay (allowable for subgrants only)		$	
		Total budget:	$	
	c. Subtotal of professional services, contracted services, and subgrants greater than or equal to $10,000:		$39,600	
	a. Subtotal of professional services, contracted services, and subgrant costs requiring specific approval:		$	
	b. Subtotal of professional services, contracted services, or subgrants less than $10,000:		$	
	c. Subtotal of professional services, contracted services, and subgrants greater than or equal to $10,000:		$39,600	
	d. Remaining 6200—Professional services, contracted services, or subgrants that do not require specific approval:		$	
	(Sum of lines a, b, c, and d) Grand total		$39,600	

For a list of unallowable costs and costs that do not require specific approval, see the guidance posted on the Division of Grants Administration Grant Management Resources page.

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #9—Supplies and Materials (6300)

County-District Number or Vendor ID: 028903	Amendment number (for amendments only):

Expense Item Description

	Expense Item Description				Grant Amount Budgeted	
63XX	ESC charges as per approved cost allocation plan, such as internal service fund. To be completed by ESC only when ESC is the applicant. Check all that apply:					
	☐ Print shop fees		☐ Technology-related supplies		$	
	☐ Postage		☐ Other:			
	☐ Copy paper		☐ Other:			

Technology Hardware—Not Capitalized

	#	Type	Purpose	Quantity	Unit Cost	Grant Amount Budgeted	
6399	1				$	$	
	2				$		
	3				$		
	4				$		
	5				$		
6399	Technology software—Not capitalized					$	
6399	Supplies and materials associated with advisory council or committee					$	
	Subtotal supplies and materials requiring specific approval:					$	
	Remaining 6300—Supplies and materials that do not require specific approval:					$	
	Grand total:					$	

For a list of unallowable costs and costs that do not require specific approval, see the guidance posted on the Division of Grants Administration Grant Management Resources page.

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

	Schedule #10—Other Operating Costs (6400)			
County-District Number or Vendor ID: 028903			Amendment number (for amendments only):	
Expense Item Description			**Grant Amount Budgeted**	
64XX	ESC charges as per approved cost allocation plan, such as internal service fund. To be used by ESC when ESC is the applicant. Check all that apply: ☐ ESC-owned vehicle usage ☐ Other: ☐ Insurance ☐ Other:		$	
6411	Out-of-state travel for employees (includes registration fees) Specify purpose:		$	
6412	Travel for students (includes registration fees; does not include field trips): Specific approval required only for nonprofit organizations. Specify purpose:		$	
6413	Stipends for non-employees (specific approval required only for nonprofit organizations) Specify purpose:		$	
6419	Travel for non-employees (includes registration fees; does not include field trips): Specific approval required only for nonprofit organizations Specify purpose:		$	
6411/ 6419	Travel costs for executive directors (6411); superintendents (6411); or board members (6419): Includes registration fees Specify purpose:		$	
6429	Actual losses that could have been covered by permissible insurance		$	
6490	Indemnification compensation for loss or damage		$	
6490	Advisory council/committee travel or other expenses		$	
6499	Membership dues in civic or community organizations (not allowable for university applicants) Specify name and purpose of organization:		$	
6499	Publication and printing costs—if reimbursed (specific approval required only for nonprofit organizations) Specify purpose:		$	
	Subtotal other operating costs requiring specific approval:		$	
	Remaining 6400—Other operating costs that do not require specific approval:		$	
	Grand total:		$	

In-state travel for employees does not require specific approval. Field trips consistent with grant program guidelines do not require specific approval. See TEA Guidelines Related to Specific Costs for more information about field trips. For a list of unallowable costs and costs that do not require specific approval, see the guidance posted on the Division of Grants Administration Grant Management Resources page.

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #11—Capital Outlay (6600/15XX)

County-District Number or Vendor ID: 028903			Amendment number (for amendments only):	
15XX is only for use by charter schools sponsored by a nonprofit organization.				

#	Description/Purpose	Quantity	Unit Cost	Grant Amount Budgeted	
6669/15XX—Library Books and Media (capitalized and controlled by library)					
1		N/A	N/A	$	
66XX/15XX—Technology hardware, capitalized					
2	Laptops/Tablets	123	400	49,200	
3	Wireless Access Points	62	180	11,160	
4			$	$	
5			$	$	
6			$	$	
7			$	$	
8			$	$	
9			$	$	
10			$	$	
11			$	$	
66XX/15XX—Technology software, capitalized					
12			$	$	
13			$	$	
14			$	$	
15			$	$	
16			$	$	
17			$	$	
18			$	$	
66XX/15XX—Equipment, furniture, or vehicles					
19			$	$	
20			$	$	
21			$	$	
22			$	$	
23			$	$	
24			$	$	
25			$	$	
26			$	$	
27			$	$	
28			$	$	
66XX/15XX—Capital expenditures for improvements to land, buildings, or equipment that materially increase their value or useful life					
29				$	
			Grand total:	**$60,360**	

For a list of unallowable costs, as well as guidance related to capital outlay, see the guidance posted on the Division of Grants Administration Grant Management Resources page.

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #12—Demographics and Participants to Be Served with Grant Funds	
County-district number or vendor ID: 028903	Amendment # (for amendments only):

Part 1: Student Demographics. Enter the data requested for the population to be served by this grant program. If data is not available, enter DNA. Use the comments section to add a description of any data not specifically requested that is important to understanding the population to be served by this grant program.

Total enrollment:			1415	
Category	**Number**	**Percentage**	**Category**	**Percentage**
African American	85	N/A	Attendance rate	95.4%
Hispanic	849	N/A	Annual dropout rate (Gr 9-12)	4.9%
White	453	N/A	TAKS met 2011 standard, all tests (sum of all grades tested; standard accountability indicator)	N/A
Asian	0	N/A	TAKS commended 2011 performance, all tests (sum of all grades tested)	N/A
Economically disadvantaged	965	68.2%	Students taking the ACT and/or SAT	N/A
Limited English proficient (LEP)	170	12%	Average SAT score (number value, not a percentage)	N/A
Disciplinary placements		%	Average ACT score (number value, not a percentage)	N/A

Comments

Part 2: Students to Be Served with Grant Funds. Enter the number of students in each grade, by type of school, projected to be served under the grant program.

School Type	PK (3-4)	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
Public							123								
Open-enrollment charter school															
Public institution															
Private nonprofit															
Private for-profit															
TOTAL:															

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #13—Needs Assessment	
County-district number or vendor ID: 028903	Amendment # (for amendments only):

Part 1: Process Description. A needs assessment is a systematic process for identifying and prioritizing needs, with "need" defined as the difference between current achievement and desired or required accomplishment. Describe your needs assessment process, including a description of how needs are prioritized. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

One element of the needs assessment was a parent survey conducted in May 2013. The survey measured several areas including Internet access at home and access to computer technology at home. It was determined that 49% of students did not have dedicated Internet access away from school. Also, 43% of students do not have access to a tablet, laptop, or computer away from school. After establishing a broad need for technology away from school as well as Internet access, the need was to target an implementation level.

Based on the 2012-13 Texas Academic Performance Report, fourth grade Reading, Math and Writing is a low performing area in need of instructional resources. There is a consistent 30 percentage point gap between Luling student testers and the average ESC13 student tester. This low performance indicator along with the fact that fifth grade is important for the Student Success Initiative dictated the need to implement the technology integration strategy of the lending program at the fifth grade level for next year.

There are 71 tablets/laptops for 448 students at Shanklin Elementary, a ratio of more than 6 students to 1 computing device. The ratio at Gerdes Junior High is about 2 to 1 and Luling High School is also about 2 to 1. Therefore, Shanklin Elementary was chosen as the starting campus to implement a student technology lending program.

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #13—Needs Assessment (cont.)

County-district number or vendor ID: 028903	Amendment # (for amendments only):

Part 2: Alignment with Grant Goals and Objectives. List your top five needs, in rank order of assigned priority. Describe how those needs would be effectively addressed by implementation of this grant program. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Identified Need	How Implemented Grant Program Would Address
1.	Internet access at home for students is at 51%.	Providing a loaner tablet/laptop with 3G/4G wireless would provide Internet access at home for 49% of students.
2.	Access to a tablet, laptop, or computer does not exist for 43% of students away from school.	Providing a loaner tablet/laptop would provide additional instructional resources to students.
3.	Fourth grade Reading, Math and Writing is a low performing area in need of instructional resources.	Implementing a targeted instructional resource with laptops/tablets will provide additional resources to improve student performance.
4.	Shanklin Elementary has the largest ratio of more than 6 students to 1 computing device.	Implementing a computer loaning program will equalize access to technology at Shanklin Elementary as compared to other campuses.
5.		

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #14—Management Plan	

County-district number or vendor ID: 028903	Amendment # (for amendments only):

Part 1: Staff Qualifications. List the titles of the primary project personnel and any external consultants projected to be involved in the implementation and delivery of the program, along with desired qualifications, experience, and any requested certifications. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Title	Desired Qualifications, Experience, Certifications
1.	Technology Director	Experience with implementing technology based initiatives. Knowledge of state funded initiatives relating to technology.
2.	Assistant Superintendent	Experience with implementing grants, federal and state funded initiatives in technology.
3.		
4.		
5.		

Part 2: Milestones and Timeline. Summarize the major objectives of the planned project, along with defined milestones and projected timelines. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Objective		Milestone	Begin Activity	End Activity
1.	Perform professional development for teachers	1.	Define/Establish PD resources	07/14/2014	08/04/2014
		2.	Procure PD resources	08/05/2014	08/08/2014
		3.	Schedule/Conduct PD	10/01/2014	12/31/2014
		4.		XX/XX/XXXX	XX/XX/XXXX
		5.		XX/XX/XXXX	XX/XX/XXXX
2.	Procure all connectivity hardware, laptops/tablets and wireless services	1.	Seek vendor quotes.	10/01/2014	10/10/2014
		2.	Purchase all hardware.	10/13/2014	10/24/2014
		3.	Configure/Setup all hardware.	10/27/2014	11/14/2014
		4.		XX/XX/XXXX	XX/XX/XXXX
		5.		XX/XX/XXXX	XX/XX/XXXX
3.	Deploy technology loaning program	1.	Finalize loan agreement, procedures and policies	07/14/2014	10/01/2014
		2.	Inform/train parents and students.	11/3/2014	11/14/2014
		3.	Deploy loaning program.	11/17/2014	08/31/2016
		4.		XX/XX/XXXX	XX/XX/XXXX
		5.		XX/XX/XXXX	XX/XX/XXXX
4.	Evaluate program effectiveness	1.	Monitor teacher implementation of strategies	11/17/2014	08/31/2016
		2.	Monitor appropriate student usage of technology	11/17/2014	08/31/2016
		3.	Monitor hardware availability to students	11/17/2014	08/31/2016
		4.	Evaluate student performance	11/17/2014	08/31/2016
		5.		XX/XX/XXXX	XX/XX/XXXX
5.		1.		XX/XX/XXXX	XX/XX/XXXX
		2.		XX/XX/XXXX	XX/XX/XXXX
		3.		XX/XX/XXXX	XX/XX/XXXX
		4.		XX/XX/XXXX	XX/XX/XXXX
		5.		XX/XX/XXXX	XX/XX/XXXX

Grant funds will be used to pay only for activities occurring between the beginning and ending dates of the grant, as specified on the Notice of Grant Award.

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #14—Management Plan (cont.)	
County-district number or vendor ID: 028903	Amendment # (for amendments only):

Part 3: Feedback and Continuous Improvement. Describe the process and procedures your organization currently has in place for monitoring the attainment of goals and objectives. Include a description of how the plan for attaining goals and objectives is adjusted when necessary and how changes are communicated to administrative staff, teachers, students, parents, and members of the community. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The technology committee meets three times a year to evaluate program effectiveness based on criteria (goals and objectives) defined in the technology plan. Recommendations of changes are then made to programs and/or the technology plan. These changes are communicated to staff through faculty meetings, administrator meetings and parent meetings. Changes are also communicated through the school's website and written communications directly to parents. Changes are communicated to the school board through adoption of technology plan revisions.

Part 4: Sustainability and Commitment. Describe any ongoing, existing efforts that are similar or related to the planned project. How will you coordinate efforts to maximize effectiveness of grant funds? How will you ensure that all project participants remain committed to the project's success? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The district currently has been deploying Google Apps for Education for teaching staff and students. This model of deployment has been systematic and effective. Teachers have been trained on new applications and also recruited to evaluate possible new services. Student usage of these new applications as well as survey results from students have guided the deployment of these services. Commitment to project success is achieved through continual training and modification of deployments to achieve desired utilization of services.

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #15—Project Evaluation		

County-district number or vendor ID: 028903	Amendment # (for amendments only):

Part 1: Evaluation Design. List the methods and processes you will use on an ongoing basis to examine the effectiveness of project strategies, including the indicators of program accomplishment that are associated with each. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Evaluation Method/Process		Associated Indicator of Accomplishment
1.	Level of services of technology loaning program	1.	Loaning program checkout logs
		2.	Bandwidth utilization reports
		3.	
2.	Effectiveness of technology integration with instruction	1.	Benchmark testing of students
		2.	Discipline/attendance records
		3.	
3.		1.	
		2.	
		3.	
4.		1.	
		2.	
		3.	
5.		1.	
		2.	
		3.	

Part 2: Data Collection and Problem Correction. Describe the processes for collecting data that are included in the evaluation design, including program-level data such as program activities and the number of participants served, and student-level academic data, including achievement results and attendance data. How are problems with project delivery to be identified and corrected throughout the project? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Evaluation of program success will be measured according to checkout logs to verify levels of utilization. Bandwidth utilization reports will also determine the usage at school and away from school. The number of students served will be determined by these bandwidth reports and the checkout logs of students. The effective of technology integration as it affects student academics will be measured by benchmark testing data, periodic unit testing, and state assessments. Discipline records and attendance records will also reflect on effective integration of technology in instruction.

Problems with project delivery will be targeted for causal factors and measures to address these factors in a way that adapts the lending program to meet areas of concern will be implemented throughout the program.

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #16—Responses to Statutory Requirements	
County-district number or vendor ID: 028903	Amendment # (for amendments only):

Statutory Requirement 1: Applicant must describe how it will use funds to implement or enhance a technology lending program to loan students the equipment necessary to access and use electronic instructional materials. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Lending grant funds will be used to create and build a computer lending program for all fifth graders that will give them electronic materials at home, as implemented with trained teaching staff.

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #16—Responses to Statutory Requirements	
County-district number or vendor ID: 028903	Amendment # (for amendments only):

Statutory Requirement 2: If the applicant has already purchased, or is also purchasing, lending equipment through other funding sources such as the Instructional Materials Allotment, the applicant must describe how equipment from all funding sources will be used in a cohesive manner to support efforts to ensure students have dedicated access to a technology device. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Existing portable computers, purchased last year (2012-13) with IMA and Title I funds at Gerdes Junior High and Shanklin Elementary will be repurposed to lend out to other students as well and will be supplemented in quantities by funding over the next year.

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #17—Responses to TEA Program Requirements	
County-district number or vendor ID: 028903	Amendment # (for amendments only):

TEA Program Requirement 1: Applicant must describe how the lending program aligns with existing mission and goals of the public school district or open-enrollment charter school. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Creation of a technology lending program for students will meet the district goal of continuing to acquire and manage appropriate resources to further enhancement in educational programs; as well as the technology goal of providing a broad array of learning opportunities to students.

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #17—Responses to TEA Program Requirements

County-district number or vendor ID: 028903	Amendment # (for amendments only):

TEA Program Requirement 2: Applicant must describe how it will prioritize campuses with the highest need for a technology lending program. Applicant must also describe how it will ensure access to lending equipment and residential access to the Internet among students who have the greatest need. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Priority of highest need will be based on student performance on testing as well as home Internet availability and in furtherance of the Student Success Initiative in grades five and eight. An adequate availability of hardware will be maintained by routine repair measures, acquisition of spare equipment and creation of an after-hours resource for Internet issues at home.

For TEA Use Only

Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #17—Responses to TEA Program Requirements (cont.)	
County-district number or vendor ID: 028903	Amendment # (for amendments only):

TEA Program Requirement 3: Applicant must describe how the lending program aligns with current curriculum, instruction, and classroom management policies and/or practices on its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The technology lending program will further project based learning by providing increased time with the necessary tools; foster critical thinking skills and advanced problem solving by the use of increased technology integrated lessons and decreased discipline/attendance issues by providing an engaging resource for students.

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #17—Responses to TEA Program Requirements (cont.)	
County-district number or vendor ID: 028903	Amendment # (for amendments only):

TEA Program Requirement 4: Applicant must describe how it is using electronic instructional materials in one or more foundation curriculum subject area(s) for one or more grade level(s). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Students are using laptops to model science projects in fifth grade science classes. As well, sixth grade students are using tablets to practice math problem solving.

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #17—Responses to TEA Program Requirements (cont.)	
County-district number or vendor ID: 028903	Amendment # (for amendments only):

TEA Program Requirement 5: Applicant must describe professional development for teachers in the use of electronic instructional material that has already occurred or will occur within the first three months of the grant period (i.e., October 1, 2014-December 31, 2014) to be prepared for the grant implementation. Note: Any professional development that is provided within the grant period must be provided with non-grant funds. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Professional development for teachers will be provided by Luling ISD's Instructional Technologist in the months of August to October, 2014, specifically on lesson creation integrating technologies like lesson plan video creation, resource gathering, and problem solving with technology.

TEA Program Requirement 6: Applicant must describe how infrastructure is adequate to support students' anticipated use of devices provided through the grant at its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The district is completing a locally funded wireless LAN upgrade for elementary, junior high and high school to allow for greater capacity and bandwidth on campus for student devices; One wireless access point (WAP) per classroom has been achieved and Internet bandwidth is eventually being doubled districtwide.

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #17—Responses to TEA Program Requirements (cont.)	
County-district number or vendor ID: 028903	Amendment # (for amendments only):

TEA Program Requirement 7: Applicant must describe a plan for providing Internet access to the homes of students as needed. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Internet access for homes will be provided via 3G/4G wireless cards/capabilities with student laptops or tablets. Those students that already have Internet at home will be provided a Wi-Fi access point to give them wireless capability.

TEA Program Requirement 8: Applicant must describe how technical support is adequate to support students' anticipated use of devices provided through the grant at its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The technology support for student laptops will be provided by existing staff. Three technicians in district will maintain all troubleshooting issues.

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #17—Responses to TEA Program Requirements (cont.)	
County-district number or vendor ID: 028903	Amendment # (for amendments only):

TEA Program Requirement 9: Applicant must describe how the grant will be administered on participating campus(es), including a description of how the check-out and check-in process will operate, who will be in charge of the check-out process, especially in cases of competing need, and the process that will be used to maintain the technology lending equipment in proper working condition. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The campus library will serve as the depot for reporting technical issues and checking in/out devices. The librarian will be assisted by a high school student for the first and last periods of the day. A schedule will be maintained for grade levels with less than adequate numbers for all, with priority going to those with no home internet access.

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #17—Responses to TEA Program Requirements (cont.)	
County-district number or vendor ID: 028903	Amendment # (for amendments only):

TEA Program Requirement 10: Applicant must describe how it will account for the technology lending equipment according to local policy, including providing insurance if appropriate. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

An inventory will be conducted twice annually. Daily records of loans will be maintained by the librarian. Insurance will be maintained for the life of the grant at Luling ISD's expense.

TEA Program Requirement 11: Applicants must describe the development and implementation of a *Technology Lending Agreement* to be signed by parents or guardians of the students and by the student. The agreement must address responsible use and care of the equipment, responsible use of the district's digital resources, and responsible use of the Internet. The agreement may incorporate an existing *Responsible Use Policy* by reference. The Technology Lending Agreement must verify that students receiving Internet access at home have a demonstrated grade level mastery of the Digital Citizenship strand of the Technology Applications Texas Essential Knowledge and Skills (TEKS). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

A training will be required of all parents or guardians with students focusing on the Technology Lending Agreement and signed by them both. The agreement states proper use rules, responsible behavior and use of the Internet and digital resources. A second requirement of students is to show mastery of the Digital Citizenship strand of the Technology TEKS.

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person: